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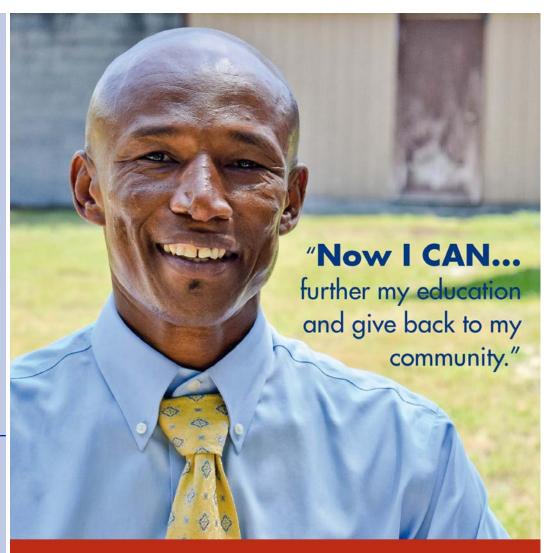
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INSIDE THE ANNUAL REPORT



2016 ANNUAL REPORT

CAPE FEAR LITERACY COUNCIL



MISSION:

To provide personalized education so adults can transform their lives and contribute to a stronger community.

www.CFLITERACY.org



MESSAGE FROM OUR EXECUTIVE DIRECTOR YASMIN TOMKINSON



That's more than the number of births every year in the United States



Dear Friends of Literacy,

The landscape of adult education is always changing; sometimes it feels like a gradual process and at other times there is a seismic shift. While our student-centered foundation remains stable, we education providers must adapt – at many levels – to the needs of our learners and our society.

An obvious example is technology. When I started as a volunteer at the Literacy Council in 2002, we had a "paper and pencil" approach. We certainly used multi-sensory techniques to make curriculum as engaging as possible for each learner; but 15 years ago the majority of instruction was in a fairly traditional format. These days, we integrate digital literacy into all of our small classes, it is not unusual to see students and tutors sharing a laptop to do research, and some even use texting as an intentional method to increase literacy skills. This trend has evolved over time – now digital literacy is a necessity for all – and our organization has progressed with it.

Another sphere undergoing change is funding for adult education. Federal grants and other sources are increasingly focused on workforce development. CFLC has *always* helped adults improve their skills related to employability, but the recent change in the Workforce Innovation and Opportunity Act (WIOA) is a paradigm shift. For us, the new law is both a challenge and an opportunity for growth.

We are formalizing job-readiness efforts through the "Learn to Earn" program, developing curricula that integrate employment-related components for a wider variety of students, and strengthening existing collaborations with workforce training and placement organizations such as Cape Fear Community College, NC Workforce Centers, and Phoenix Hometown Hires. We strive to broaden our approach and attract new kinds of learners, job-seekers who might not have previously considered the Literacy Council as a resource. We are reaching out to companies to figure out what we can do to help them hire and retain skilled employees.

However, ultimately CFLC is about <u>education</u> and we will never lose sight of our mission. No matter how the surface of the landscape changes, our core is strong. We are proud to provide personalized instruction to help each student learn at his own pace to accomplish his own educational goals, whether they are job-related or for the personal fulfillment that comes with stronger reading and communication skills.



Each high school dropout costs the United States economy about

\$260,000

in lost earnings, taxes, and productivity over his or her lifetime.



adults in the United States cannot read, write, or do basic math above a third grade level.



A mother's level of reading skill is the greatest determinant of her child's academic success.

yani

Adults with low health literacy go to the emergency room more often



than adults with higher health literacy skills.



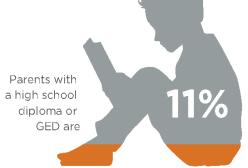
They are also less likely to get flu shots, more likely to delay or forgo mammograms, and are more likely to suffer from heart failure.



That's the equivalent of the entire population of the city of Philadelphia.



Children of parents who had not completed high school scored lower in vocabulary assessments than children of parents with a high school degree or equivalent.



more likely to assist their children with homework.

MESSAGE FROM OUR BOARD PRESIDENT CRAIG SNOW



Dear CFLC Supporters,

As I enter my second year of being Board President, I wish to express my gratitude to all of my hard-working colleagues on the Board. We bid a fond farewell to Amanda Coyne, Jerry Fingerhut, and Monica Rolquin and thank them for their years of service. And in 2016 we welcomed Dana McKoy, Anna Schrock, Nancy Scott-Finan, and Marie Sperry to our leadership team.

At the close of 2016, I am proud to say that we once again ended the fiscal year in the black, with a very strong performance. We are particularly grateful for a \$25,000 matching grant from Live Oak Bank that catapulted our Literacy Luncheon, featuring author Tom Morris, into one of our most successful fundraisers in CFLC's history.

Other events, like the "Neverland" Gala, our 29th Annual Spelling Bee, and our first-ever Reverse Raffle, raised unrestricted dollars to support our programs. We are deeply appreciative to folks who have organized benefits for the Literacy Council, like Walt Rapp and the 2016 Parade Mile, Nina Bays Cournoyer and Katherine Clark with the 12 Tastes of Christmas, Wiley Cash and TheatreNOW with "Kudzu Queen," and PinPoint restaurant with the Sunday Supper series... just to name a few.

Overall, our grants were very productive, as well. However, the loss of one significant federal grant - that we had earned for 15 years - sadly overshadowed some of our success. The rules of that grant changed without sufficient explanation, and the experience was frustrating to say the least. So while 2016 was a resoundingly strong financial year, we enter 2017 with a conservative budget and a re-energized campaign for other sources of funding.

Above all, we are honored by the support of this community for believing in the value of our educational programs. Thank YOU for recognizing the importance of our mission and for helping us to make a real and lasting difference in the lives of our adult learners.



THE YEAR IN REVIEW— AL PROGRAM

The Adult Literacy program offers free and confidential evaluation and tutoring for students who need to improve their reading, writing, math, computer, or test-taking skills. Our students range from beginning literacy to those preparing for the GED or entrance exams at CFCC.

The core of our program is one-on-one tutoring, but we also offer small classes, such as Computer Skills, Math, Readers' Theater, Lightbulb Learners, and Learn to Earn. These supplemental classes broaden students' knowledge base and skill sets, offer valuable opportunities to expand their social interactions, and increase the intensity of their instruction.

TUTORS IN 2016

- •6 Tutor Training Workshops
- •50 new tutors certified by Pro-Literacy
- ·123 active tutors during the year
- •More than 90% have a college degree; 48% have a graduate degree
- •Tutors volunteered a total of 8923 hours—an average of 73 hours/tutor
- •In-kind value of volunteer time = \$210,226 (independentsector.org)

PROFILES IN LITERACY

In the Spotlight: Learn to Earn

In 2016 the Cape Fear Literacy Council strengthened its focus on job-related literacy and preparation. We are proud to announce the creation of our work-readiness class, *Learn to Earn*, which is for adults who read at a seventh grade level or above and who are un- or underemployed. The class teaches reading for the workplace, critical thinking, and vocabulary commonly used in job postings and applications. Students create resumes and practice networking and interviewing skills. In harmony with existing Cape Fear Literacy Council tutoring services, each participant is paired with a mentor who reinforces the concepts learned in class and helps prepare him/her for services with job placement agencies. *Learn to Earn* provides crucial employment skills, as well as a boost in confidence for those struggling with their job search.



Learn to Earn program coordinator Ginger Brick (center) with student and tutor

STUDENTS ENROLLED IN PRIMARY AL COURSEWORK



STUDENT EDUCATIONAL LEVELS AT INTAKE

56%

4th-8th grade level

18%

9th-12th grade level

STUDENT EMPLOYMENT STATUS

42%
26%
NOT IN
LABOR FORCE

LEARNING OPPORTUNITIES IN 2016

We had 171 active one-on-one pairs, and offered 12 free classes and 1 fee-based class (a specialized Math class for the entrance exam for healthcare programs at CFCC).

STUDENTS IN 2016

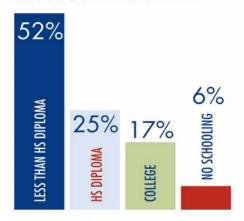
- We served a total of 184 students who logged a total of 6,261 instructional hours!
- 109 students were new intakes; 75 were continuing students
- 59 students studied more than 40 hours
- 54% are Black, 40% White, 3% Hispanic, 1% Native American, 2% mixed/other
- 64% do not have a high school diploma
- •28% report their long-term goal is the GED/Diploma

NOTABLE ACHIEVEMENTS

- 86% of students showed quantitative improvement on post-tests
- •38% of students with job goals reported a new or better job
- •1 student achieved a diploma, 5 more passed at least one module of the GED
- •11 students passed the Accuplacer and/or PSB and entered degree programs at CFCC; 4 more students achieved successful certifications (EMT, CDL, GRE, CRC)
- •2 students obtained driver's licenses
- •4 students reported voting for the first time

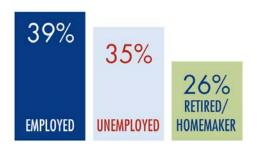
THE YEAR IN REVIEW— ESL PROGRAM

ABOUT OUR ESL STUDENTS



- Students studied for 8,414 hours
- 67% are female, 33% male
- 59% Hispanic/Latino, 24% Asian, 9% White and 8% Black

ESL STUDENT EMPLOYMENT STATUS



LEARNING OPPORTUNITIES FOR ESL STUDENTS AT CFLC IN 2016

- 21 classes per week, all levels
- · One on One Pairs
- One on One Tutoring Via Skype
- Off-site classes

ABOUT OUR ESL PROGRAM TUTORS AND STAFF

- 2 staff members provide 69 hours per week of program development and administration
- 5 Workshops were conducted to train new tutors
- 46 active tutors during the year
- · 3,403 hours volunteered
- 100% of tutors have college degrees
- 54% have Master's degrees or higher

Our English as a Second Language Program served 292 students this year. Adults from 39 different countries speaking 18 different languages walked through our doors with the common goal of improving their English language skills.



"Learning is a treasure that will follow its owner everywhere ... "

- Chinese Proverb

The learning experience at Cape Fear Literacy Council's ESL Program is a treasure on its own. Our students say the same; this is why each week they are here in the classroom with other English Language Learners. When asked "Why are you learning English?" one student replied, "I am learning English because I live in the USA and I want to succeed in this country. I have to learn the language!" Another student's answer: "Small tasks like shopping become easier if you know how to ask salespeople for help, where to look for a product in the store, and what to get."

One of our ESL tutors, herself a former ESL student at Cape Fear Literacy Council, told us "Sixteen years ago I spent 35 minutes at the grocery store trying to decide what kind of milk I should buy! Now I just smile when I think about it."

What words of wisdom do our students give other English Language Learners?

"Go to school, take ESL classes, try to talk in English as much as you can, watch TV in English, read books, and never, ever give up! The rewards are awesome!"

By Lana Buecker ESL Intern and Instructor

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Ms. Cornelia Rogan

In honor of Wilmington Gastroenterology Assoc.

Joseph and Sandra Kittinger

In honor of Yasmin Tomkinson

Mr. and Mrs. Harry Kraly

In loving memory of Marie Melton Smith

Ms. Cynthia Ray

In memory and honor of Deacon and

Mrs. James H. Faison, Jr.

Rev. and Mrs. James Faison

In memory of Al Geller

Ms. Frances Strauss

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In memory of Andy

Mr. Ed Beck

In memory of Bryan Connaughton

Mr. Craig Byam

Ms. Vicki Carmichael

Mr. and Mrs. Gregory Charon

Ms. Cynthia Graver, Coastline Wealth

Management, Inc.

Mr. and Mrs. Flave Jones

Mr. and Mrs. John Kraus

Ms. Ellen Lehrer

Ms. Kathleen McDonough

Mr. and Mrs. Kenneth O'Leary

Ms. Linda Painter

Mr. and Mrs. Ben Ramey

Mr. and Mrs. Charles Stocker

Mr. James Whalen

In memory of Daniel L. Berman

Mr. Kendrick King

In memory of David Anderson

Ms. Caroline Hudson

In memory of David Scott Corbett

Mrs. Dorothy Marshall

In memory of Dean Rivenbark

Ms. Gloria Blanton

In memory of Dr. Lamar J. Brooks

Dr. and Mrs. Stephen B. Smith

In memory of Eric Edwin Diener

Mr. and Mrs. Tom Diener

In memory of Joe Carpenter

Mr. and Mrs. Leo Biba Dr. and Mrs. William Credle

Mr. and Mrs. Donald Horn

Ms. Sondra North

Mr. and Mrs. Eugene Wheat

Mr. and Mrs. John White

In memory of Kenneth Rock

Mr. Philip Bloedorn

In memory of Lucyann Glover

Mrs. Mary K. Dodson

In memory of Mack Thompson

Ms. Cristine Watrous

In memory of Ms. Lakshmi Bhat

Mr. and Mrs. John Spencer

In memory of Nancy Kiefhaber

Mr. and Mrs. Thomas Corley

Mr. and Mrs. Jim Griffin

Ms. Mary Hawes Ms. Carol Wisser and Ms. Susan Heatherington

Mr. and Mrs. Fred Kull

Mr. and Mrs. Makaryk

Mrs. Gloria Meder

Mr. and Mrs. Anthony Powell

Mr. and Mrs. John Spencer

In memory of Patricia LoRusso

Ms. Christine Rasmussen

In memory of Phil Patton

Mr. and Mrs. Hartwell

Will and Wils. Hartwell

In memory of Robert Herring

Coastal Chiropractic Center, Dr. Philip Van Campen

In memory of Sandra Gunter

Ms. Mary Roush Ms. Patti Mesh

In memory of William B Fender

Ms. Lynne Fender

CORPORATE INVOLVEMENT

Cape Fear Literacy Council is an important community partner – educating workers, parents, neighbors – and we are grateful for businesses that invest in our mission. By supporting adult education, these companies are making a real economic impact.

EVENT SPONSORSHIPS: Each year, we host a Gala, a Literacy Luncheon, and a Spelling Bee. These signature events appeal to diverse audiences, and raise much-needed unrestricted funding for the Literacy Council. Please contact our office to learn more about upcoming events.

ANNUAL PARTNERSHIPS: CFLC seeks for-profit partners that will invest in our programs at a significant level over the course of a year. In return, they will be represented at each of our major events. The chart below illustrates the existing opportunities; we are also able to customize packages based on a company's specific interests.

EVENTS AND EXTERNAL MEDIA Opportunity to partner on our major annual events: the Gala, Literacy Luncheon, and Spelling Bee	PLATINUM PARTNERSHIP \$15,000	DIAMOND PARTNERSHIP \$10,000	GOLD PARTNERSHIP \$5,000	SILVER PARTNERSHIP \$2,500
Media recognition as a sponsor for our major CFLC events to include applicable broadcast and print media	✓	✓	✓	✓
Logo on applicable invitations, programs and signage for chosen CFLC events	✓	✓	✓	✓
Presenting sponsorship opportunity to speak at CFLC event	3	2	1	
Special recognition from the stage at CFLC events	✓	✓	✓	\checkmark
Type of ad in program for chosen event(s)	Full-page, color	Full-page, b/w	Half-page, b/w	Quarter-page, b/w
Gala Tickets	2 Tables	2 Tables	1 Table	4 tickets
Luncheon Tickets	2 Tables	1 Table	1 Table	4 tickets
Spelling Bee Teams	3	2	1	1
Champagne toast for your Gala tables	✓			
CFLC PRINTED MATERIALS AND SOCIAL MEDIA Recognition in CFLC's newsletter (3,500 subscribers), every issue for one year	✓	✓		
Recognition on CFLC's social media: Facebook and Twitter (2,100 combined followers)	✓	✓	✓	✓
Recognition on CFLC marquee sign on South 17th Street (18,000 average daily views)	✓	✓	✓	✓

BECOME A LITERACY COUNCIL SUPPORTER

Your gift provides Cape Fear Literacy Council the necessary resources to continuously support and grow our programs. When you become a Literacy Council Supporter, you gain the satisfaction of knowing that you are making a difference for hundreds of adult learners each and every day! Ways to give include:

CASH GIFTS - Donors may give at any level comfortable to their budget; every bit helps!. Donations may be one-time or recurring; our Finance Coordinator can send out an invoice or set up an automatic draw if you prefer.



EMPLOYER MATCHING GIFTS - Your investment in the Cape Fear Literacy Council goes even farther with the employer matching gift program. Ask your human resources department if they have a matching gift program in place. Some employers double – even triple – their employees' contributions. Usually it's as easy as getting a form, completing your portion, and forwarding it on to us. It's that simple – and it makes a big difference!

TRANSFER OF APPRECIATED SECURITIES AND STOCK GIFTS - Donating long-term appreciated securities directly to Cape Fear Literacy Council — rather than selling the assets and donating the cash proceeds — is one of the best and easiest ways to give more. By taking advantage of the applicable tax incentives, you can significantly increase the amount of funds available for charitable giving.

PLANNED GIFTS - please see our "Legacy Gift" section for details on how to build charitable giving into your estate planning.

LEADERSHIP GIFTS

Our Literacy Leaders are a giving group who make a 5-year commitment to support our organization through the Literacy Trust 100.



Fortunately you can read this...

There are 30 million Americans and thousands here in Wilmington who cannot.

What is Literacy Trust 100?

It is CFLC's leadership giving group: individuals pledge to give \$1,000 annually for 5 years, for a total pledge of \$5,000. These unrestricted dollars that CFLC can count on from year-to-year free staff to devote more time and energy to reaching more adults and meeting community needs, and less time seeking dollars from events and other resources.

For the monthly price of dinner and a movie...

For just \$83 a month we invite you to extend your role in our community by joining the Literacy Trust 100.

Become a member of Cape Fear Literacy Council's Leadership Giving Group Today!

Call Erin Payne, Director of Fund Development, at (910) 251-0911 for more information and to create a personalized gift.

LITERACY TRUST 100 MEMBERS - 2016

Anonymous Tammy Arnold and Dana Jaunzemis Geeta Bhat Aggie Chamberlin Jean Credle Carlton Fisher Jordan Hagaman Teresa and Van Huffmon Blair Kutrow Patricia and Paul Lawler John Lytvinenko Linda Lytvinenko Lynn and Dan Murphy Kim Nelson and Tim Costello Rachel and John Pace Karen Pappas Erin and Joe Payne Dick Robbins Kay Robinson Cornelia Rogan Monica Rolquin Bill Sewell Farida and Keerti Shah Sara and Lyle Strassle

Kandie Tito John Valente

LEGACY GIFTS

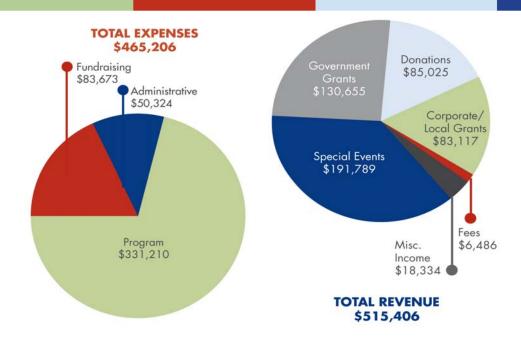
Legacy Society members make a significant impact for future generations of adult learners, as well as ensure the long-term financial security of our organization through a planned gift.

If you want to build charitable giving into your estate plan, Cape Fear Literacy Council can help you realize your goals, and achieve tax advantages. The Literacy Council offers many options for planned gifts.



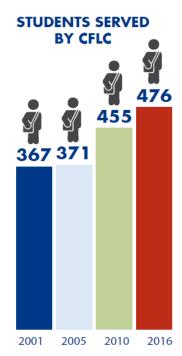
		Impact on CFLC			Tax Benefits			
	Pays You Income	Immediate Impact	Impact After Your Lifetime	Immediate Income Tax Benefits	Future Income Tax Benefits	Capital Gains Tax Benefits	Additional Benefits	
Outright gift of cash		✓		✓		✓	Support an organization in the easiest way.	
Outright Gift of Securities		✓		✓		✓	Provide an immediate benefit to an organization.	
Outright Gift of Personal Property		✓		✓			Make a significant gift today without adversely affecting your cash flow.	
Gift of Life Insurance		✓		✓	✓		Make a larger gift than you thought possible.	
Gift of Real Estate		✓		✓		✓	Improve your tax flow by not having to pay real estate taxes and insurance.	
Charitable Lead Trust		✓					Support an organization now and provide for your loved ones in the future.	
Gift in Will or Trust			✓				Make a flexible gift.	
Gift of Retirement Plan			✓				Allow less heavily taxed assets to be passed to loved ones.	
Retained Life Estate			✓	✓			Have a lifetime use of residence.	
Charitable Remainder	✓		√	✓		✓	Use appreciated assets to maximize your tax benefits.	
Charitable Gift Annuity	✓		✓	✓	✓	✓	Receive fixed payments for life.	
"WITH THE HELP OF THE LITERACY COUNCIL, MY DREAM OF BEING A READER HAS BECOME A REALITY. I FELT LIKE I WAS SEPARATED FROM THE WORLD FOR 46 YEARS." -Carolyn To learn more about Carolyn and our students, visit our website at www.cfliteracy.org								

FINANCIALS AT-A-GLANCE









2016 GRANTS

Bank Of America Charitable Foundation, Inc. Catherine Kennedy Home Foundation City of Wilmington Corning Inc. Foundation Dollar General Literacy Foundation

The Landfall Foundation, Inc. National Book Scholarship Fund **New Hanover County** North Carolina Community Colleges North Carolina Community Foundation

PNC Bank Rotary Club of Wilmington SunTrust Foundation United Way Wilmington Newcomers Club

WAYS TO GET INVOLVED

Learn more about getting involved by attending one of our free monthly volunteer orientation sessions, "CFLC 101," in which we describe who we serve and how we do it. Find our schedule of workshops, trainings and CFLC 101 Orientations on our website:

www.cfliteracy.org



CORPORATE SERVICE PROJECTS

Co-workers who volunteer together for CFLC events have a great team-building experience. We rely on crews of volunteers to support: our three major events, work days to improve our campus and grounds, and outreach efforts to increase visibility in the community. Is your corporate group looking for ways to partner with local organizations? Give us a call!

WE ALWAYS NEED VOLUNTEERS!

Tutoring Opportunities

ESL Instructor Adult Literacy Tutor Mathematics Tutor

To become a certified tutor, volunteers must attend and complete **training** to gain the basic skills needed to help our students succeed. Each workshop takes place over **3** days. Workshop schedules are on our website: www.cfliteracy.org

Non-Instructional Opportunities

Reception
Library Organization
Office/Administrative Help
Community Outreach
Bulk Mailing Help
Special Event Staff

Internship Opportunities

Marketing & PR Intern
Non-Profit Administration Intern
Adult Literacy Special Education Intern
Library Intern

Unpaid internships are available for qualified high school and college students. Please submit 3 professional references, resume and summary of volunteer experience to **info@cfliteracy.org.** For additional information, call us at 910-251-0911





Opening Doors, Changing Lives

1012 S. 17TH ST.
WILMINGTON, NC, 28401
(910) 251-0911
info@cfliteracy.org
www.CFLITERACY.org

HOURS OF OPERATION Business Office

Monday - Thursday: 8:30am - 5pm Friday: 8:30am - 4:30pm

Tutor Rooms & Computer Lab

Monday - Thursday: 8:30am - 8pm Friday: 8:30am - 4:30pm











CAPE FEAR LITERACY COUNCIL – QUICK FACTS

We have two programs: Adult Literacy and English as a Second Language (ESL).

We provide assessments and instruction in: reading, writing, ESL, math, test-taking, and computer skills. Services are free and confidential.

We use research-based curricula for instruction, and nationally standardized tests to evaluate progress.

Last year, we served a total of 476 adult learners who ranged in age from 18 – 86 years old.

Our ESL program served students from 39 different countries.

ACCOMPLISHMENTS FROM 2016

Students invested in 14,688 hours of instruction. 85% of post-tested students made quantifiable progress.

78% of students with job-related goals demonstrated progress. 32% reported getting a new job or promotion.

79% of students with academic goals such as the GED, the entrance exam for community college, or Test of English as a Foreign Language made progress.

97% of students with sufficient instruction (40+ hours) met their goals for increased community involvement or greater independence.

100% of adult learners with sufficient instruction (40+hours) met goals related to helping their children with school and/or literacy skills.

