



Chris Asks You

This month Chris Turner talks about how your reports help her help students.

It's report time again. I just wanted to let all of you know how important your reports are to me and how much they help me do my job. As you know, the information we get from your reports is necessary to our funders, and therefore crucial to the continued health of the literacy council. However, the reports are even more important to us as we try to provide the best possible support to you and your student.

With more than 400 students to think about, I need all the help I can get. So, please, fill out your reports to the best of your ability. We use each piece of information we ask for.

For example, the **number of hours** that you meet tells me a great deal. To start with I use hours to determine when it is appropriate to ask your student to come in for post-testing. Your hours also give me some idea about what results to expect and help determine my recommendations for you. Students and tutors who meet erratically may need to use different techniques and materials than tutors who meet very regularly.

The information about what **materials** you are currently using also gives me an idea about the pace of your instruction. This allows me to recommend the next set of materials, also correlating them with student test results.

The information about the **goals and achievements** your student has set is essential in helping me to make recommendations about future materials. For example, students who ultimately want to get a GED usually need different materials than students whose main goal is to maintain their job.

I was extremely pleased with the test results this year. Imagine, students who failed to learn in school and who have only limited time to devote to improving their literacy skills, are moving ahead at a rate that far exceeds that of the average child in school full time! You are obviously doing a great job.

Thank you for all your hard work. Call me—Chris Turner—with your questions. I am at the office on Monday mornings and Wednesday afternoons and evenings.